

Minutes From the Meeting of the Board of Trustees of the Quogue Library
Friday, February 21, 2025, held in the QL Board Room
The meeting commenced at 8:06 AM
Minutes taken by Mark Carbone

The following trustees were present:

Kathy Lomas Mark Carbone
Anthony Veziris Philip McAuliffe
Wendy Cutler

Library Managing Director, Susan McKenna, was in attendance

Public Attendance: None

Legal Council: None

Treasurer's Report – Rich not present

Managing Director's Report:

Financial Highlights: Profit and Loss vs Actual Summary (July 2024-Jan 2025)

- Programming income over by \$5,000 because of increased participation
- Art Gallery Income: \$27,000 because of Art Sales and November fundraiser
Art Fundraiser will be every other year
- Investment Income is over by \$36,000
- Expenses - Payroll is down due to open positions.
- Programming expenses over due to additional usage
- Overall, operations are favorable
- QLS: Donations are ahead of forecast. A 2020 - 2025 comparison will be presented in July.
Future focus on demographics
- TD Bank Mortgage Review: Need to discuss at next meeting

Staffing:

- New Business Assistant to report directly to the Managing Director. Bookkeeper focusing on making her job more efficient and getting back to her 21 hours a week. The job posting is yet to be put out.
- New adult shelving completed in Adult book area
- Security cameras on hold, still analyzing

Legal Council: Immigration Enforcement came from our legal counsel; is being enforced in NYS libraries

Programming: Third Annual Groundhog Event: 382 attended this year, up from 310 in 2024

- QMC concert on 7/ 25/2025 at 6:30 - PR deadline is March 15, 2025 for Newsletter

Meeting adjourned at 8:35 AM

Next meeting is 3/21/2025 at 8:00AM

2025/2026 Budget Meeting Presentation - Bookkeeper Jo Anne attending

Trustee address list has been updated